

eco **cast** *for Actors*

Revised: December 5, 2016

Contents

YOUR ECO CAST INVITATION	2
RECORDING THE AUDITION	5
SENDING THE AUDITION.....	6
"ATTACH MEDIA"	6
"REVIEW ORDER"	7
RE-TAKES	8
ECO CAST OPEN CALLS.....	9
CONTACT US.....	11



Your Eco Cast Invitation

Congratulations! You have been invited to record and send a self-taped audition. With Eco Cast, you can now be considered for roles regardless of geographical location and/or audition time conflicts.

Eco Cast uses a straight-forward and simple 3-step process:

1. Record your audition as instructed by Casting
2. Upload your audition to the invitation
3. Submit your audition to Casting

Let's begin with going over the invitation itself. After clicking the invitation in your cMail, you should see the following.

1. Review Details
▶
2. Attach Media
▶
3. Review Order
▶
4. Complete

Message from your Representative, Ira Breakdown:

Send a cMail reply to your Representative


SHAWN K SUMMERER, you have been invited by Shawn Bonnett to submit an Eco Cast® audition.


An Eco Cast® invitation saves time, money, and the environment by letting you create a professional quality audition using the sides and direction provided by the Casting Director. When you have an audition you're happy with, upload the media file either to your Representative or to Casting, as directed.

Click the *Tips* and *Dos and Don'ts* buttons for PDF files with tips on video settings, file types, and creating an audition.


Eco Cast® is provided by Breakdown Services. For more information, [click here](#) to view a short video, or call us at 310-385-6920.

Help

 **Tips**

 **Dos and Don'ts**

Eco Cast® Invitation Details

Eco Cast® Title	CHUPACABRA - Anderson/Eva first read
Breakdown Title	CHUPACABRA
Role	ANDERSON COLLINS
Casting Director	Shawn Bonnett
Audition Instructions	Please start with a slate and read the first scene in one take. Make the second scene a separate video. We will contact you for in-house callbacks.
Audition Deadline	Friday November 17, 2017 @ 5:00 PM
Instructional Media	<div style="display: flex; align-items: center;">  Anderson sides </div>
Submit to	Your audition will be sent to your Representative, who will review and then forward it to the Casting Director.
Submission Cost	\$3.50 USD

Submission Notes

[Save Submission Notes](#)

Back to Invitations

Decline Invitation

Upload Media ▶



Tips

Click **Tips** to access this tutorial online.



Dos and Don'ts

This link will provide some suggestions to make your self-taped audition more professional.

◀ **Back to Inbox**

Click here to return to your cMail list.

Decline Invitation

If you cannot do this audition for what ever reason, click here to decline it. Type a reason and click **Send Response**, or **Cancel** if you change your mind.

Upload Media ▶

Once you have recorded your audition click here to upload it. See page 6 for more information.

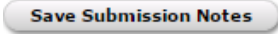
Message from your Representative

If this invitation was forwarded to you by your agent or manager, you may also have a short note from them at the top of this page. If you need to, click **Send a cMail reply to your Representative** to respond to them prior to uploading and sending your audition.

Eco Cast Invitation Details

This red box provides you with all the specific details and instructions provided by the Casting Director.

Eco Cast Title	The title the Casting Director has put on this specific group of auditions.
Breakdown Title	The project title as it relates to the Breakdown on Actors Access and/or Breakdown Express.
Casting Director	The name of the Casting Director.
Audition Instructions	All the typed instructions provided by the Casting Director. Read these instructions carefully because they may give you insight as to how they want the slate done, how to read the scene, or how many takes to provide.
Audition Deadline	This is the date and time that the audition is due by. This is a hard cut-off and you will not be able to upload anything after that time. So try to have the audition ready early to give yourself time to get it uploaded and in case of any technical problems.
Instructional Media	The Casting Director may have included the sides, a sample video, pictures, or any other media that you may need to help you audition. Just click an icon to open that item.

Submit to	Indicates whether the audition is going straight to Casting or to your Representative for approval first.
Submission Cost	Indicates whether or not you will have to pay to transmit this audition.
Submission Notes	<p>Enter any notes to the Casting Director in this box. Click  to lock them in.</p> <p>Once you have uploaded, reviewed, and submitted your audition, these notes will also be sent to the Casting Director.</p>

Recording the Audition

This part of the process can be the most frustrating and daunting. And unfortunately, there isn't much help we can provide because of the variety of technology available.

But do not despair; the help we *can* give is in this section. You also may find it helpful to seek assistance from a friend, family member, or salesman at your local electronics store.

Doing it Yourself

If you will be recording yourself, you'll then need to import the footage from your camera into your computer. Here is some advice on the best ways to get your audition onto your computer:

- **Recorded with a newer chip-based camcorder** – Either eject the memory chip from the camera and inject it into an appropriate reader in your computer, or plug the camera directly to the computer with a usb cable. The contents of your memory card should appear on your computer so you can drag and drop your audition to your desktop.
- **Recorded with a phone** – Try emailing the recorded file to yourself, and then downloading it from your email to the desktop of your computer
- **Recorded with an older tape-based camcorder** – Connect the camcorder up to your computer with a firewire cable or A/V cables and a converter box, then use software like Quicktime or iMovie to play back and capture the video directly into the computer. Consult your local electronics store to ensure you have the necessary hardware and software to achieve this.

Note: Eco Cast will accept all standard video and audio formats and will handle any necessary re-sizing, so don't worry about those specifics when saving the video to your computer.

Also remember to read our "Dos and Don'ts" (page 2) to make sure that your self-taped audition looks the best.

Hiring Someone Else

In most cities across the country you can find companies who will record your audition for a fee. Be aware that there are also companies out there that are trying to take advantage of actors like yourself, so be prudent with whom you hire.

If you live in Los Angeles, we recommend Argentum Photo Lab. Call them at 323-461-2775 for more information.

Sending the Audition

“Attach Media”

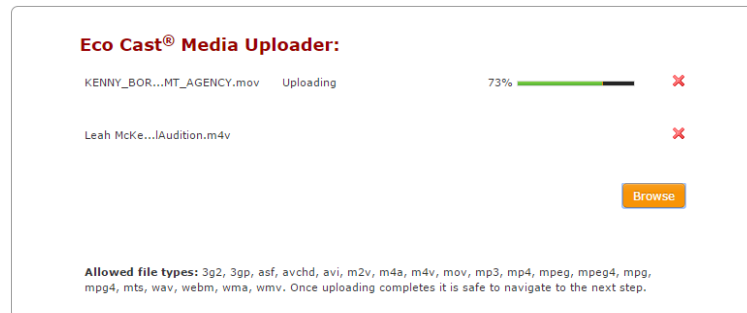
Once you have recorded your audition and gotten it on your computer then you are ready to upload and send it.

Upload Media ▶

Click **Upload Media** to go to the upload tool.

Browse

Click **Browse** to select your audition from wherever you have it saved on your computer. It will immediately start uploading. Click the red ✖ if you attached the wrong file to stop the upload.



All standard audio and video files are accepted. Feel free to attach multiple files at once. Each file can be as large as 500 mb in size, but be aware that larger files will take longer to upload.

Once fully uploaded, the progress bar will change to show the status of the processing step.

Confirm Quality

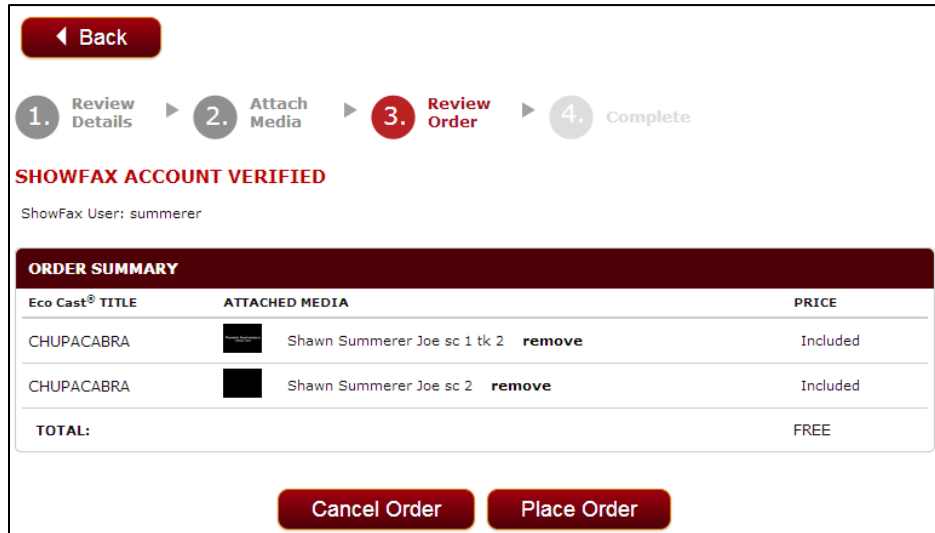
Once each file has been processed, click **Play** to review it and make sure it looks and sounds correct. If there are any problems, please contact Actors Access for assistance (page 11).



Click **Browse** to attach more files or **Next** to move on to the next step.

“Review Order”

The next page will show you the summary of what you are sending.



Remove

If you decide that you don't need one or more of the files, simply click **remove**.

Payment

If you are a Showfax subscriber, this Eco Cast was forwarded to you by your representative, or this Eco Cast is sponsored by the studio or network, there is no charge to transmit your audition. Otherwise, you will need to enter payment information.

Place Order

To send your audition, simply click **Place Order**.

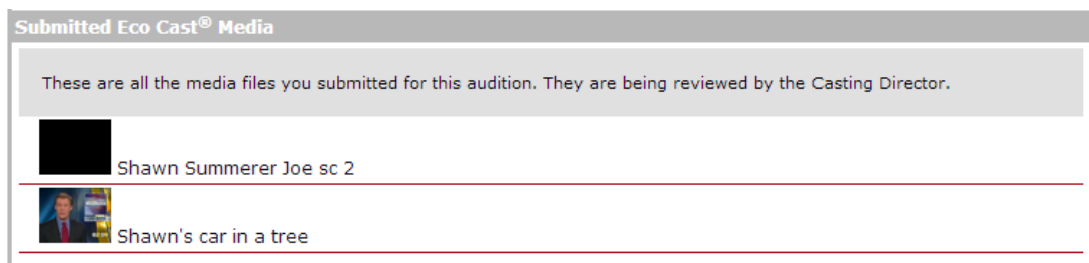
Note: Once you submit you will not be able to submit on this invitation again, so make sure you're sending all your media at one time.

Cancel Order

Click **Cancel Order** to return to the previous step and upload more files.

Confirmation

The last screen will display your confirmation number to let you know that the submission has been sent. Just click **Continue** to return to your cMail page.

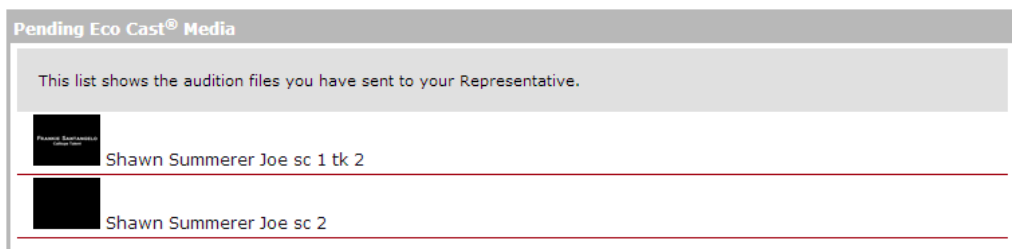


Submitted Eco Cast Media

Back on the first screen of the invitation there will now be a new box titled “Submitted Eco-Cast Media” where you can review the files you sent by clicking the thumbnails. If your audition is in this box, rest assured that it has been sent to Casting.

Pending Eco Cast Media

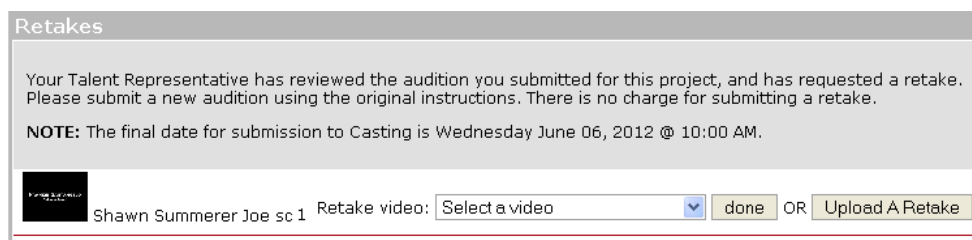
If you are waiting for approval from your Representative, the auditions will be under the heading “Pending Eco-Cast Media”.



Re-Takes

If your Talent Representative is reviewing your audition before sending it on to Casting, it’s possible they may request a re-take. If they do, you will receive a cMail notifying you of that.

Simply click that cMail or return to the invitation and look for a note from your Representative giving you further direction. Then, below the red “Eco Cast Invitation Details” box, find the box labeled “Retakes”.



Upload A Retake

Click **Upload A Retake** to return to upload your new take (page 6).

Select a video

Once you have uploaded it, select the retake from the drop-down menu and click **done**. That new take will now be returned to your Representative.

This process can be repeated as long as is necessary. But once your Representative approves the audition and sends it to Casting you will be unable to upload or submit anything further to this invitation.

Eco Cast Open Calls

Sometimes, a Casting Director doesn't want to make choices before inviting people to self-tape. Sometimes, they just want anyone interested in the project to tape themselves and send it in. That is where Eco Cast Open Calls come into play.

Actors Call links


When a Casting Director requests an Eco Cast Open Call you will see a URL posted on the breakdown. Something like "http://actorscall.com/aa112". This link could also be distributed to you in ways outside of Actors Access, like social networking sites or email.

There might be one for the entire project or different links for each role. To submit to this kind of request, simply click the link for the role you want to submit to.

Open Call Invitation Details

Just like a traditional Eco Cast Invitation, the Open Call link contains all the details provided by the Casting Director in terms of what and how to film your self-taped audition.

Title	The title the Casting Director has put on this specific group of auditions.
Casting Director	The name of the Casting Director.
Role Name	The role you will be submitting for.
Role Description	The description of the role you're submitting for.
Instructions	All the typed instructions provided by the Casting Director. Read these instructions carefully because they may give you insight as to how they want the slate done, how to read the scene, or how many takes to provide.
Expiration Date	This is the date and time that the audition is due by. This is a hard cut-off and you will not be able to upload anything after that time. So try to have the audition ready early to give yourself time to get it uploaded.
Instructional Media	The Casting Director may have included the sides, a sample video, pictures, or any other media that you may need to help you audition. Just click an icon to open that item.

Title	HEGIRA - Self-tapes
Casting Director	Dan Parada
Role Name	MAN
Role Description	(30 - 50):The man lives out in the rural fringe and is the only person who Mother and Girl encounter on their journey. He sees them as a threat and desperately detains them in a tucked away barn.
Instructions	Please record the attached sides.
Expiration Date	Friday, May 25, 2012 @ 6:00 PM
Instructional Media	 the_man Submitting for this role requires an Actors Access SM account. Username: <input type="text" value="summerer"/> Password: <input type="password"/> <input type="button" value="GO"/> <input type="button" value="REGISTER FOR FREE"/> Includes 2 photos, a profile, and a resume at no charge . Forgot your password?

Submitting

To submit to an Open Call you must have an Actors Access account.

Logged in	Just click <input type="button" value="RESPOND TO OPEN CALL REQUEST"/> to move on to the next step in the process.
Not logged in	Enter your Username and Password and click <input type="button" value="GO"/> .
Not yet a member	It is free to register, just click <input type="button" value="REGISTER FOR FREE"/> to start the registration process.

Select your Representative

If you have representation, you can choose which representative you want to be the contact for this project from the drop-down menu. Then just click **Continue**.

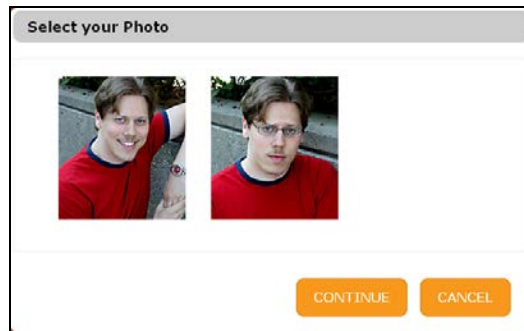
Select your Representation

Please choose the representative you want to be contacted, select Actors Access if you want to be contacted directly.

Select Representative

Select your Photo

Finally, choose which photo you want to submit with your audition and click **Continue**.



Submitting the audition

You'll now be taken to a traditional Eco Cast Invitation (page 2) to upload and submit your audition just like normal.

Note: If you need to leave this page and come back to it later to submit your audition, you can access it again by going to your **auditions** menu and choosing **eco casts > current**.

Contact Us

Need Help?

If you run into any problems or have any questions, please call Actors Access at our Los Angeles office at 310-385-6920. People are on hand to assist you Monday-Friday 7 A.M.-7 P.M. PST.

After hours and on weekends, you can also get assistance via info@actorsaccess.com.